

**TOWN OF SARANAC
BOARD MEETING
March 24, 2025**

The meeting was called to order at 6:00 PM by the presiding officer at the
Town of Saranac Town Hall

| MEMBERS | PRESENT | ABSENT |
|-------------------------------|----------------|---------------|
| Timothy R. Napper, Supervisor | X | |
| Michele Petrashune, Councilor | X | |
| Tracy Eggleston, Councilor | X | |
| James Terry, Councilor | X | |
| Conner Perry, Councilor | X | |

Also in attendance: Steve McKenzie, Thomas Maggy, Mark LaVarnway, Todd Perry, Louis Plante, Mark White, Sarah Lawton, Lisa Racette and Mike Layn.

1. **Pledge of Allegiance**
2. **This meeting is being recorded.**
3. **General Questions, Comments, Petitions from the Floor** – Some members of the audience had questions about the assessment process indicating it seemed excessive and expressed concern about the fairness & equitability.
4. **Correspondence**
 - A.
 - B.
 - C.
5. **Supervisor's Report**
 - A. Court Records – **Resolution 36-2025** – Supervisor Napper and councilor Terry audited the court records and found them to be in order. Judge Lawton and Judge Facteau were in attendance and participated in the audit. Motion was made to accept the auditing of the court records. Motion by Tim, second by Tracy – all in favor.
 - B. Mini Grant- Walkability – **Resolution 37-2025** – Authorization for the Supervisor to sign the contract with the county and the Town of Saranac to purchase concrete for sidewalk repairs. Motion by Tim, second by Tracy. Councilor Petrashune abstained and Councilors Terry and Perry were in favor.
 - C. Security Keys -Rick will be here tomorrow to work on locks for the conference room and the closet door in the Town Clerk's office.
 - D. Executive Order-Hiring - Tabled
 - E. Heat Pump Situation – The electric bill for the courthouse went up drastically and a site visit by the contractor indicated improper wiring as well as other issues. Further work will be required.

- F. Standish Playground – Some discussion was held as to what needed to be done at the Standish playground regarding the basketball court. The consensus is to tear up the court and obtain prices on asphalt and concrete before determining what will be used.
- G. Clock-Town Green – There are delays on the delivery of the clock for the Town Green
- H. Williamson Law – There are continuing problems getting Lisa’s computer up to date.
- I. Financial Reports – Still working to get annual reviews completed. One of the facts we discovered is that the town does have a substantial liability for underfunding NYS pensions.
- J. Investment Strategy – Comptroller called and was pleased to hear that we were using NY CLASS for most of our investments.
- K. Speed Zones – Speed research indicated that NYS has little concern for the speed limit on Route 3 near the school because pedestrians and bicyclists are not a substantial factor on that road. NYSDOT indicates a willingness to study the situation but warned that we could possibly lose the current speed limit. The sentiment was to pursue speed reductions on both Route 3 and several of our town roads.
- L. Remodeling – The remodeling process continues, the Town Clerk & Secretary’s offices are complete. The Supervisor will be moved into the conference room at the end of the week so construction can begin in his office.
- M. Church of Assumption on Water Bill – The request by the Church of the Assumption for reduction of their water bill was tabled to allow for formal approval by the Redford water board.
- N. Housing Policy – **Resolution 38-2025 – Motion was made to approve the Pro-Housing Communities model resolution and support its intent. Motion by Michele Petrashune, second by James Terry. The Supervisor was in favor with councilors Tracy Eggleston and Connor Perry not in favor.**
- O. Executive Session- Employment of Certain People
Resolution 39-2025 – At 6:57pm Supervisor Napper made a motion to go into an executive session to discuss employment of certain people. Motion was seconded by Michele – all in favor
Resolution 40-2025 – At 7:08pm Supervisor Napper made a motion to reconvene the regular board meeting, seconded by Tracy – all in favor
- P. Other

6. Highway

- A. Foreman Position – **Resolution 41-2025 – Motion to appoint John Fountain provisionally as foreman for a 3 month period effective April 1, 2025. Motion by Tim, second by Connor – all in favor.**
- B. New Hire – **Resolution 42-2025 – Motion to hire Tim Taylor as Motor Equipment Operator Mechanic eff. April 1, 2025 – Motion by Tim, second by Tracy – all in favor**
- C. Equipment – New trailer should be here soon.
- D. Paving -
- E. Salt – More salt was used than expected, revisit the budget.

Reports

- A. Town Clerk – **Resolution 43-2025 – Motion was made to accept the Town Clerks monthly report for the month of February 2025. Motion by James, second by Connor – all in favor.**

- B. Water districts –
 - a. Redford- water usage is high
 - b. Standish – Slic issue – IP address changed requiring a site visit from the IT people. Additionally, it was found that a Chinese built component was present at the Standish water district. Such equipment is inappropriate and was replaced with one of the firewalls on hand.
 - c. Saranac –
 - C. Town Crier –. The town crier is out.
 - D. Tax Collector – Mark White submitted a report.
 - E. Assessor –
 - F. Code Officer –
 - G. Dog Control Officer – Lou indicated he had two loose dogs with one being returned. Still having issues on Mt. View Drive.
 - H. Community Outreach program –
 - I. Building –
 - J. Historian – Lisa is looking for help to stuff easter eggs on April 10th at 6:00pm. The Easter egg hunt is scheduled for April 12, 2025 at 10:00am.
 - K. Recreation -
 - a.
 - b.
 - c.
 - L. Capital projects –
7. **Resolution 44 -2025 -Authorization to Pay Audited Warrant dated March 24, 2025. Motion by Michele, second by Connor – all in favor.**
8. **Resolution 45 -2025 – Motion to accept the minutes of the previous meeting dated February 24, 2025. Motion by Tracy, second by Connor – all in favor.**
9. **Other**
10. **Unfinished Business**
11. **New Business**
12. **Questions, Comments, Petitions from the Floor – Tom Maggy suggested raising the fee for building permits.**
13. **Adjournment @ 7:48 – Motion by Tracy, second by Connor – all in favor**

**Organizational & Board Meeting April 28th, at 6:00 PM at Town Hall
Board Meeting May 19th, at 6:00 PM at Town Hall**

Respectfully submitted,



Deborah Pellerin

Town Clerk