

**TOWN OF SARANAC
BOARD MEETING
November 18, 2024**

The meeting was called to order at 6:00 PM by the presiding officer at the
Town of Saranac Town Hall

<u>MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
Timothy R. Napper, Supervisor	X	
Michele Petrashune, Councilor	X	
Tracy Eggleston, Councilor	X	
James Terry, Councilor	X	
Conner Perry, Councilor	X	

Also in attendance: Steve McKenzie, Todd Perry, Louis Plante, Tim Connolly, Jane Cannon, Lisa Racette and Dan Brewer Jr.

- 1. Pledge of Allegiance**
- 2. This meeting is being recorded.**
- 3. General Questions, Comments, Petitions from the Floor** – Tim Connolly addressed the board with concerns of a sewage odor in the downstairs basement area. The board agreed to have the plumbing/venting checked out. Mr. Connolly also wished to thank the board for cleaning up the small kitchen area downstairs.
- 4. Correspondence**
 - A. Tri-Lakes – **Resolution 153-2024 – Authorization for the Supervisor to sign the yearly contract with Tri-Lakes for \$3,246. Motion by Michele, second by Tracy – All in favor.**
 - B.
 - C.
- 5. Supervisor's Report**
 - A. CHIPS Filing – The recent filing should result in over \$400,000 arriving in early December. This filing was difficult due to many short roads involved.
 - B. Investment Strategy – NY Class CD is due again in January. Possibly renew for 7 months.
 - C. Town Hall Remodeling -The remodeling is now being focused on the upstairs back room. Consensus of the board was to replace the flooring in that room to what we now have in the large room. The supervisor would like to keep his office where it is at. Councilor Terry will draw up new plans. The Code Officer would only like the carpet removed in his room.
 - D. Town Hall Use Policy - Tabled
 - E. 2025 Meeting Schedule – Discussion was held as to whether the board would rather meet once a month on the 4th Monday of each month instead of twice a month.
 - F. IT – Layer 8 needs a full hour for their presentation. The presentation will occur at 5:00 PM as a workshop on December 16th before the regular board meeting.

G. Speed Limits – The Supervisor indicated there was limited progress on speed limits as the recent petition did not ask for speed limit reductions.

H. Heat Pump Resolution – **Resolution 154-2024 – Authorization to pay the invoice for the heat pumps at the Town Court for \$11,181.00. Motion by Tracy, second by Connor – All in favor.**

I. Accounting – The changeover has been challenging and continues to affect our ability to generate timely reports.

J. Purchase Orders – Revisit the purchasing policy

K. Temporary Position- Court Clerk – **Resolution 155-2024 – Authorization to hire Maggy Shutts as the Court Clerk on a temporary basis. Motion by James, second by Tracy – All in favor.**

L. Appoint Thomas Maggy to BAR – **Resolution 156-2024 – Authorization to re-appoint Thomas Maggy to the Board of Assessment Review. Motion by Tracy, second by Connor – All in favor**

6. Highway

A. Equipment – Some shoulder work on the roads have been done.

B. Personnel

C.

D.

7. Reports

A. Town Clerk – **Resolution 157-2024 – Accept the Town Clerk’s monthly report for the month of October 2024. Motion by Michele, second by Tracy – All in favor.**

B. Water districts –

a. Redford- RAFA Visit

b. Standish –

c. Saranac –

C. Town Crier –. Submissions are to be submitted by December 14, 2024.

D. Tax Collector –

E. Assessor –

F. Code Officer –

G. Dog Control Officer – Dog bite in Redford has been settled.

H. Community Outreach program –

I. Building –

J. Historian – Tree lighting at the gazebo is December 1st at 5:00 PM

K. Recreation -

a.

b.

c.

L. Capital projects –

8. **Resolution 158-2024 - Authorization to Pay Audited Warrant dated November 18, 2024. Motion by James, second by Michele – All in Favor**

9. **Resolution 159 -2024** - Accept the minutes of the previous meeting dated October 28, 2024. Motion by Tracy, second by Connor – All in favor
10. **Resolution -2024**
11. **Executive Session:**
12. **Other**
13. **Unfinished Business**
14. **New Business**
15. **Questions, Comments, Petitions from the Floor** – none offered
16. **Adjournment @ 7:50 PM** – Motion by Tracy, second by Connor – All in favor

Work Session December 16, at 5:00 PM at Town Hall
Board Meeting December 16, at 6:00 PM at Town Hall
Organizational Meeting January 2, at 6:00 PM at Town Hall

Respectfully submitted,


Debbie Pellerin
Town Clerk